



## HOSPITALITY ASSET MANAGERS ASSOCIATION MEA

Dubai International Financial Center  
Dubai, United Arab Emirates



### MEMBERSHIP APPLICATION

#### Personal Information (for internal use only & not for distribution)

First Name:  Last Name:

Mailing Address:

Mailing City:  Mailing Country:

Telephone #1: (e.g. Mobile/Home)  Telephone #2: (e.g. Mobile/Home)

Personal E-Mail:

Date of Submission: \_\_\_\_\_ DD/MM/YYYY:

#### Academic Qualification(s)

University/Affiliation/Sponsor	Date Graduation	Degree/Topic/Certification
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Other Professional Organization Memberships

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

#### General Information

How were you made aware of HAMA MEA?

Were you previously a member of HAMA,   
YES/NO (if yes than please also advise the chapter)

# HOSPITALITY ASSET MANAGERS ASSOCIATION MEA

Membership Application Form

## Employment History

Company Name Current Employer:

Your Position:

Work Mailing Address:

  

Work Mailing City:

Work Mailing Country:

Work Telephone #1: (e.g. Mobile/Home)

Work Telephone #2: (e.g. Mobile/Home)

Work E-Mail:

Website:

Start Date:

DD/MM/YY:

Start Date:

Date of Submission: \_\_\_\_\_

DD/MM/YYYY:

Primary Responsibilities:

  
  
  
  

1. Is property-level asset management one of your primary responsibilities? Yes / No
2. What percentage of your time is spent on asset management responsibilities? \_\_\_\_\_%
3. Does your employer own hotels? If yes, how many assets? Yes / No
4. Does your employer own hotels? If yes, how many keys? Yes / No
5. Do you provide third-party asset management services to hotel owners? Yes / No
6. Do you review and approve each of your hotels' annual budgets and capital plans? Yes / No
7. Do you have fiduciary responsibility and decision-making authority? Yes / No
8. How many times per year, on average, do you visit each hotel in your portfolio? \_\_\_\_\_%

## Hospitality Industry Experience

Total years in hospitality industry \_\_\_\_\_

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# HOSPITALITY ASSET MANAGERS ASSOCIATION MEA

Membership Application Form

This list should not reflect all of the hotels owned by/asset managed by your company; it is specific to your responsibilities

HOTEL NAME	CITY	#ROOMS	OWNER	OPERATOR	AVG TIMES VISIT/YEAR

Please indicate which of the following areas of the hospitality industry you have worked in, and the respective lengths:

Asset Management: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>	Real Estate Consulting / Appraisal: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>
Restaurant/Foodservice Operations: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>	Hospitality Consulting/Appraisal: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>
Hospitality Operations: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>	Investment/Mortgage Banking: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>
Hospitality Brokerage: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>	Commercial Real Estate Brokerage: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>
Franchise Development/Sales: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>	Commercial Mortgage Lending: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>
Commercial Real Estate Management: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>	Other: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>
Hospitality Development: _____ Years <input style="width: 40px; text-align: center;" type="text" value="#"/>	

## Other Professional Organization Memberships


## Membership Requirements

1. A member who fills the fundamental criteria of a practicing hotel asset manager may be self-employed or employed by any company with ownership interest in hotel real estate, including those companies involved in hotel management, hotel franchising, or operating a hotel brand.
2. A member must be primarily involved in hotel lodging asset management activity.
3. A member must have authority and independence to make decisions in the best interest of the ownership of the asset.
4. The number of members from one company is limited to 25% of total HAMA MEA members.
5. A member must attend one meeting a year .
6. HAMA MEA board of directors reserves the right for membership and admittance in accordance with the HAMA MEA by-laws. Certain exceptions are made for members of academia.
7. A member must have a minimum of two years of experience in the practice of asset management as outlined above.

## Candidate Certification

I affirm that the enclosed information is true and correct to the best of my knowledge and I qualify for membership in accordance with the HAMA MEA by-laws and membership criteria.

Applicant Business Card

Applicant Signature

Include Professional picture, full Curriculum Vitae LinkedIn url:

## Checklist of Membership Requirements

Property-specific hotel asset management has been my primary job responsibility for at least two years Yes / No  
I have attended an HAMA MEA meeting as a guest. Yes / No

Date HAMA MEA meeting

Location of HAMA MEA meeting:

DD/MM/YY:	
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I am sponsored for membership by a HAMA MEA member in good standing. Yes / No

*(NOTE: Waived for 2018 - instead please include a reference letter from any superiors)*

The letter of recommendation should include at a minimum:

- 1) How well they know you and in what capacity, and
- 2) Whether they believe you would contribute to the objectives of HAMA MEA with your Asset Management experience

Sponsor's name:

Current business card: Yes / No

AED 1,650 annual fee consent: Yes / No

## Other Application Requirements

1. Please note that following review of your application and approval of membership by the HAMA MEA board, you will be provided with an invoice with relevant bank details in order to process the application fee via bank transfer. Payment should be processed within 10 days of receipt of such invoice in net United Arab Emirates dirham and applicants are kindly requested to ensure currency exchange prior to transfer. Payment confirmation will be required by email in order to track receipt and AM book delivered at next meeting.
2. Within four weeks of submitting your application and attending a meeting as a candidate, you will receive notification of the status of your application.
3. Annual dues shall be determined by the board of directors. Upon the acceptance of your membership, HAMA MEA will invoice you for your annual membership dues and annually thereafter to be paid within 10 days of statement in order to continue your membership status and receive benefits

*Candidates submitting application to join the Hospitality Asset Manager's Association MEA (HAMA) hereby acknowledge that they remain under any and all applicable confidentiality terms as indicated in their respective employment contracts. HAMA MEA is not a data distribution, file sharing, or otherwise medium for the communication of proprietary and/or confidential information, and does not condone or encourage the practice thereof.*

Date of Submission: \_\_\_\_\_

Date of Received HAMA MEA: \_\_\_\_\_

Date of Review HAMA MEA: \_\_\_\_\_

Date of Response HAMA MEA: \_\_\_\_\_